

**Manager/ Assistant Manager - Audit (internal Control)****Category:** Accounting/Finance**P.N. Composite Ltd****Vacancy**

Not specific

**Job Responsibilities**

- Accounts related Responsibilities:
- Ensure an accurate and timely - monthly, quarterly and year end close and timely reporting of all monthly financial information.
- Ensure the monthly and quarterly Bank Compliance activities are performed in a timely and accurate manner.
- Ensure all financial reporting deadlines are met following the IFRS. .
- Supervise Petty cash fund management.
- Supervise & certify the payroll, including payroll tax returns.
- Supervise & certify the procedures of maintenance and reconciliation of the general ledger on a monthly basis.
- Verify purchase order & certify them.
- Ensure that Tax & VAT related woks are carried out appropriately and timely.
- Finance related Responsibilities:
- Providing and interpreting financial information;
- Monitoring and interpreting cash flows and predicting future trends;
- Formulating strategic and long-term business plans;
- Researching and reporting on factors influencing business performance;
- Developing financial management mechanisms that minimize financial risk;
- Conducting reviews and evaluations for cost-reduction opportunities;
- Managing a company's financial accounting, monitoring and reporting systems;
- Producing accurate financial reports to specific deadlines;
- Keeping abreast of changes in financial regulations and legislation.

**Employment Status**

Full-time

**Educational Requirements**

- Master of Business Administration (MBA)
- ACCA / CA, CC (Course Complete),
- Skills Required: Finance/ Accounts

**Experience Requirements**

- 5 to 10 year(s)
- The applicants should have experience in the following area(s):

- Finance/ Accounts
- The applicants should have experience in the following business area(s):
  - Audit Firms /Tax Consultant

**Additional Requirements**

- Age 31 to 40 years
- Only males are allowed to apply.

**Job Location**

Anywhere in Bangladesh

**Salary**

- Negotiable

**Compensation & other benefits**

- Mobile bill
- Lunch Facilities: Partially Subsidize
- Salary Review: Yearly
- Festival Bonus: 2 (Yearly)

**Job Source**

Bdjobs.com Online Job Posting.

**Published on:**

July 23, 2019

## Apply Procedure

<https://jobs.bdjobs.com/jobdetails.asp?id=854046&ln=1&JobKeyword=pn%20composite>

Apply Online

Application Deadline: **August 22, 2019**

---

**Company Information**

P.N. Composite Ltd

Ambag, Konabari, Gazipur-1700

Web: [www.pncomposite.com](http://www.pncomposite.com) (<http://www.pncomposite.com>)

Business: Vertical Composite Unit (Knitting, Dyeing, Garments)